



Yorkton Nursery School Cooperative Registration Form 2018-2019

30 Argyle St, Yorkton SK S3N 0P6

(306) 783-3533

yorktonnurseryschool@gmail.com

Student Information

First Name	Middle Name	Last Name	Preferred Name	Male or Female
Date of Birth	Month	Day	Year	Age as of Dec31/18
Home Address	PO Box or House#	Street	City & Province	Postal Code

Parent or Guardian Contact Information

Mother		Father		Alternate or legal guardian	
First Name	Last Name	First Name	Last Name	First Name	Last Name
Home #		Home #		Home #	
Cell #		Cell #		Cell #	
Work #		Work #		Work #	
Occupation		Occupation		Occupation	
Place of Work		Place of work		Place of work	
Email					

Medical Information

Students Hospitalization #			
Family Physician		Phone #	
2 emergency contacts (other than parents or guardians)			
Name	Phone #	Relationship to student	
1.			
2.			

Health Issues/General Concerns (Please include Physical limitations, sight, hearing, emotional & social issues)

Allergies
Include reaction

Permission for Medical Care

I give consent for my child, _____ to receive any medical care necessary in the event that I am unavailable in an emergency. My child has the following specific drug allergies listed below:

Drug Allergies:

Signature

Date

2018-19 Enrollment Options

Our class schedule is based on demand. Please fill out the information below and you will be informed of your child's class times prior to the start of the school year.

3 Year Old Program

- | | |
|--|--|
| <input type="radio"/> One Day/week | <input type="radio"/> AM (9:15-11:15)
<input type="radio"/> PM (12:30-2:30) |
| <input type="radio"/> Two Days/week | <input type="radio"/> AM (9:15-11:15)
<input type="radio"/> PM (12:30-2:30) |

4 Year Old Program

- | | |
|--|--|
| <input type="radio"/> One Day/week | <input type="radio"/> AM (9:15-11:45)
<input type="radio"/> PM (12:30-3:00) |
| <input type="radio"/> Two Days/week | <input type="radio"/> AM (9:15-11:45)
<input type="radio"/> PM (12:30-3:00) |

Special Requests:

Pre-kindergarten Registration

Please indicate if you have or will be enrolling your child in a Pre-kindergarten Program:

YES*

NO

***If you have chosen YES please read the following:** Preference will be given to those children solely enrolling in the Yorkton Nursery School Cooperative. Once confirmation of your child's acceptance or non-acceptance into the Pre-kindergarten program has been confirmed, then and only then will they be added to the class(es) you had previously requested, and only if space is available. **It is the responsibility of the parent/guardian to contact the YNSC to confirm whether their child will be attending YNSC or Pre-kindergarten.**

Parent Helper Information

Parent Helpers are a vital part of our program and we need your help to make it a success. It is the responsibility of the scheduled Parent Helper(s) to provide **Juice and/or snack for ALL** attending children in the class on their scheduled day. Schedules will be made by a parent in the class and posted half a year at a time. Are you able to participate as a Parent Helper periodically during class time through the school year? (PLEASE CIRCLE)

YES

NO

If NO, then please check off one of the options below:

I will provide a substitute replacement (grandparent, friend etc.) as well as the juice/snack according to the schedule

I will opt to be an **"LP PARENT"** and pay an additional fee for the replacement worker. An LP is a limited participation parent. If you choose this option, a replacement worker will be arranged by the school ahead of time, but you will still be responsible for providing a snack/juice for your child's class as per the schedule.

Board of Directors volunteer Interest

The YNSC requires the help and cooperation from all our parents and guardians to continue successful operation of our program. All of our Board positions require active parent/guardian participation. The Board of Directors hold regular monthly meetings. If you want to have fun and aid in the success of our school, please indicate your position preference below:

	Vice- chairperson & Historian (2 year term, 2 nd year as chairperson
	Secretary
	Treasurer
	PR/Advertising
	Fundraiser
	Digital Media/Communications
	Member at Large

Your contact information (phone & email) if you want to be part of the Board:

Thank you for your interest, someone from our current Board will be in contact with you.

Toileting and Accidents

We encourage parents to have their child use the bathroom before class. While at school, children may use the bathroom at any time and will be accompanied by a "Helper Parent" if assistance is required. We encourage children to be self-sufficient in all areas of toileting and encourage parents to reinforce their independence. The Helper Parent will wait outside the unlocked bathroom door waiting to assist the child if required.

Accidents: Since bathroom accidents do happen and are common for children in this age range, the teacher will change the child's clothing and help clean them in the bathroom. If you would like to make alternative arrangements, please contact your child's teacher.

A parent/guardian contract must be signed and returned with the completed Registration Form.

The \$25 non-refundable Registration Fee must accompany the Registration Form to reserve your spot. Failure to pay could result in the loss of your child's preferred class spot until payment has been received. Please call 783-3533 or email yorktonnurseryschool@gmail.com for summer drop off information.

Thank you

Parent/Guardian Contract

This contract must be signed and returned with completed Registration Form

Agreement between YNSC and

Parent/Guardian's Name

I wish to enroll my child

Child's Full Name

In the Yorkton Nursery School Cooperative, I understand and agree to the following conditions:

1. I will act as a participating parent for each child I have enrolled when my turn arises. If I am unable to participate on any occasion I will be responsible for finding an appropriate substitute and notify the teacher. I will not bring my other children to the school on the days I assist.
2. I will pay a non-refundable fee of \$25.00 per child. This includes the membership fee, insurance fee and registration fee.
3. I understand that all fees for the current school year will be determined at the Annual General Meeting of the Yorkton Nursery School Co-operative in August. ***At that time, I will pay my tuition fees in one of 3 ways: 9 auto withdrawals that can be set up at your bank, 2 semi-annual cheques or 1 cheque for the full amount. E-transfer is available for semi-annual or lump sum payment and can be sent to yorktonnurseryschool@gmail.com (please ask for further information). The LP and fundraising fees will be paid for with separate cheques. Cash is also accepted if the fees for the year are paid in full. All fees need to be paid prior to the 1st day of classes.***
4. There will be a \$35.00 surcharge on all NSF (non-sufficient funds) cheques, to be paid immediately and a 15% charge per month on all outstanding balances past 30 days. If payment is not made within 60 days, your child will be asked to discontinue classes until the account is cleared.
5. We recommend that your child be toilet trained before attending pre-school. However, if your child is still in the process of learning, please ensure that your child is in a pull-up for class for sanitary reasons.
6. I will direct questions about my child's progress or program to the teacher. I will direct questions about the administration to the Board of Directors.

7. I will submit a student withdrawal form to the Board if I wish to withdraw my child. **Written notice must be received by the 15th day of a given month for a withdrawal at the 1st of the following month in order to receive a full refund of all remaining tuition fees.** No refunds will be made for a child withdrawn in the last month of school.
8. I will assume responsibility for my child's travel to and from the classroom. Children must be accompanied to the classroom and the arrival acknowledged by the teacher. **If someone other than the parent is picking up the child, the teacher must be notified.**
9. I will not bring my child to school if he/she is ill. I will not attend as participation parent if I am ill. I will notify the teacher if my child will not be attending.
10. I will act in accordance with the YNSC policies and procedures, which include, but are not limited to, **no abusive language and no loitering after dropping off my child.** Failure to do so may result in membership termination and immediate withdrawal of my child.
11. I understand that Christmas and Easter themes involve a Christian belief. If our family has differing beliefs, those beliefs will be discussed with the teacher.
12. I understand that if I choose for any reason, that my child will not attend class/classes, no refund of fees will be made.
13. I understand that in the event that my child's behavior is a frequent concern, my child's teacher will discuss an appropriate course of action with me. Once all possible alternatives have been explored, it may be decided that my child's needs may be better served in another environment.

Signature:

Date: